

## **MINUTES**

### **ARPRD Board of Commissioners' Meeting**

**Saturday, February 17, 2018 at 10:00 a.m.**

**Amery Library Conference Room, Amery, WI**

1. Chairman Roland Peterson called the meeting to order, set the agenda, and verified the official notice of meeting published twice in the Amery Free Press.
2. Members present: Roland Peterson, Angie Johnson, Billie Jo Schleusner, Jay Luke, and Sharon Paulson. Others present: Derrick Carlson and Dave Schleusner.
3. Reports:
  - a. The Minutes of the July 22, 2017 Board of Commissioners' meeting were approved.
  - b. The Treasurer's Report with a bank balance on December 31, 2017 of \$33,275.24 and a balance on February 17, 2018 of \$36,006.11 was approved. The total income for 2017 was \$61,225.09. An amount of \$25,000 is earmarked for a Capital Improvement Fund.
4. Action Items:
  - a. Update on awarded grants and applications
    1. The 2017 final harvesting report was submitted by Dale Richardson.
    2. The 2017 Clean Boats Clean Water grant project was completed, and final payment was received.
    3. The 2018 Clean Boats Clean Water Grant project was submitted and approved. The total project is \$3,500 with the State share of \$2,625 and the local share \$875.
    4. The 2017-18 Healthy Lakes Project Grant payment request for 4 projects was submitted.
    5. The 2018-2019 Healthy Lakes Project application for 4 projects was submitted.
    6. The 2017 Surface Water Grant- Update Aquatic Plant Management was completed and approved, and the grant payment request was submitted with payment received.
    7. The 2018 Weed Harvesting Application was submitted in November 2017 and approved by DNR and the Great Lakes Indian Fish & Wildlife Commission.
  - b. The Audit Committee's Final Report for 2017 was approved.
  - c. The 2018 payroll will be handled by Carlson SV of Amery, who will set up a system. The City of Amery provided all the data Carlson SV needs; contact is Georgeann Janisch.
  - d. Regarding Workman's Compensation, all the final details need to be completed. We have a premium quote of \$508 for the year with Wisconsin Compensation Risk Pool through Bremer Bank. Roland Peterson is working to complete all details and submitting the premium payment.
  - f. The equipment insurance through Bremer Bank and truck license are in order.
  - g. A motion was approved to allow Roland Peterson to take care of organizing the team leadership for the Clean Boats Clean Water Inspection Team for 2018 and any expenses for that role up to \$500.
5. The meeting adjourned at 11:00 a.m.

Respectfully submitted, Angie Johnson, Secretary